## Sit-to-Stand Techbench installation manual







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### About this guide

This document is intended to help provide direction on the unpacking and basic assembly of Eaton's Sit-to-Stand Tech Bench System and it's configurable accessories.

### **Intended** audience

This document is intended for personnel experienced at installing bench equipment in a control center facility.

### **Technical support**

If you encounter any problems with this installation, send an email and detailed description of the problem, as well as contact information, to Technical Support at: ToSupportESWorcesterMA@eaton.com

### **Document history**

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SECTION I

### Before you begin

### Before installing the Eaton's Sit-to-stand bench, it is recommended that you do the following:

- Read and understand the instruction herein before attempting to unpack, assemble, operate or service the Sit-to-stand bench.
- Follow all information that is found on safety labels on the product and packaging.
- Familiarize yourself with the various bench components described within this manual.
- The use of personal protective equipment such as safety glasses, work gloves and steel toed shoes are recommended during the unpacking and set-up of the bench.
- Read, understand and follow the guidelines and limitations herein for loading your bench.
- Familiarize yourself with the warning symbols that appear throughout this manual.



DANGER indicates a hazardous situation which, if not avoided, will result in death or serious injury.



CAUTION indicates a hazardous situation which, if not avoided, could result in minor or moderate injury.



WARNING indicates a hazardous situation which, if not avoided, could result in death or serious injury.



NOTICE is used to address practices not related to physical injury. Notice points out something of special interest to the reader in direct context or relationship to the immediate topic or step being performed.

### Important safety instructions

### DANGER Read all instructions before assembling and using this furnishing - Save these instructions

## 

**DANGER** – To reduce the risk of electric shock: This bench includes two power cords. Always fully unplug this bench from the electrical outlets before cleaning, testing, repairing or moving the bench.

## **A**WARNING

- 1. This bench is for commercial use only.
- 2. Unplug from outlet before putting on or taking off parts. NOTE: This bench includes power cords.
- 3. Close supervision is necessary when this furnishing is used by, or near children, invalids, or disabled persons.
- Use this furnishing only for its intended use as described in these instructions. Do not use attachments not recommended by the manufacturer.
- 5. Never operate this furnishing if it has a damaged cord or plug, if it is not working properly, if it has been dropped or damaged, or has become wet. Return the furnishing to a service center for examination and repair.
- 6. Keep the cord(s) away from heated surfaces.
- 7. Never operate the furnishing with the air openings blocked. Keep the air openings free of lint, hair, and the like.
- 8. Never drop or insert any object into any opening.
- 9. Do not use outdoors.
- 10. To disconnect, turn all controls to the off position, then remove plugs from outlets.
- 11. WARNING: Risk of Electric Shock Connect this furnishing to properly grounded outlets only. See grounding instructions.
- 12. To reduce risk of electrical shock, this furnishing has polarized plugs (one blade wider than the other). These plugs will fit into polarized outlets only one way. If a plug does not fit fully into the outlet, reverse the plug. If it still does not fit, contact a qualified electrician to install the proper outlet. Do not change the plug in any way.



 DO NOT, UNDER ANY CIRCUMSTANCE, PLACE A BODY PART IN THE PATH OF THE WORKSURFACE WHILE IT IS BEING LOWERED.

DO NOT PLACE ANY OBJECT ON TOP OF THE BENCH'S SUPPORT BASE THAT COULD INTERFERE WITH THE TRAVEL OF THE WORKSURFACE. This bench has an electrically driven adjustable worksurface. In its lowest position, the worksurface is very close to the support base structure. The bench's lift motors have sensors that will detect an obstruction when moving downward. When an obstruction is sensed, the worksurface will automatically begin to raise.

- 14. Installation and assembly must be performed by qualified personnel.
- 15. Ensure that the floor is able to withstand the weight of the bench when fully loaded.
- 16. Ensure the bench is plumb and level for proper operation. Route all power cords and cabling as instructed, away from any possible pinch points or moving parts.
- 17. To reduce risk of personal injury and product damage, always ensure a sufficient amount of personnel are present when unpacking, moving and assembling the bench system.

### Failure to adhere to these warnings may result in serious injury or property damage.



### **Bench capacities**

Dynamic load capacity of height adjustable lift motors: 1,000 lb. Work surface capacity corner and linear: 900 lbs. Below work surface shelf capacity: Half shelf: 100 lbs. Full shelf: 150 lbs.

Above work surface shelf capacity (Tech Organizer): Linear shelf ea: 75 lbs. @ 24" max. height above work surface Corner shelf: 100 lbs. @ 24" max. height above work surface

# WARNING

Do not apply loads that exceed the capacity of the bench.

The applied load includes any items installed or placed onto the bench worksurface or into the base cabinet compartments after receipt of the bench from the carrier. Applied loads include (but are not limited to) monitor poles, electronic equipment, power distribution units, and cabling.



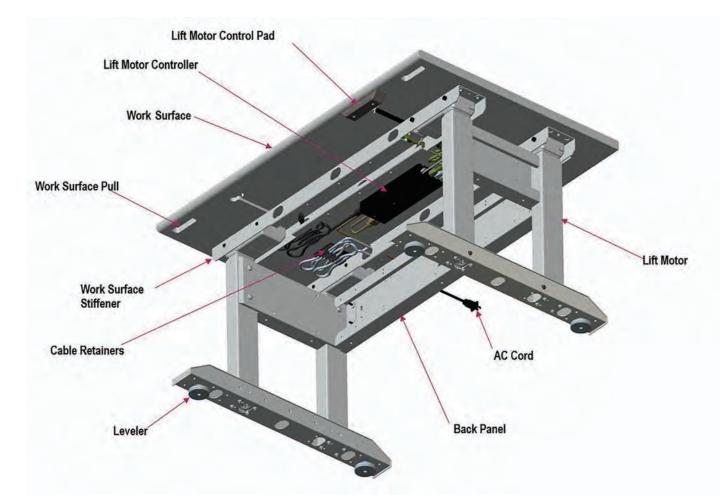
### Tools required General assembly

- Cordless screw gun (recommended)
- Magnetic driver bit holder
- <sup>3</sup>/<sub>8</sub>" driver bit
- <sup>3</sup>/<sub>4</sub>" open end box wrench
- #2 Phillips bit
- #3 Phillips bit
- Level
- 4mm Hex wrench (provided in hardware kit)
- <sup>7</sup>/<sub>16</sub>" combination wrench

#### Personal protective equipment recommended

- Eye protection
- Work gloves
- Steel toe shoes

### Sit-to-Stand Corner and Linear Techbench Components

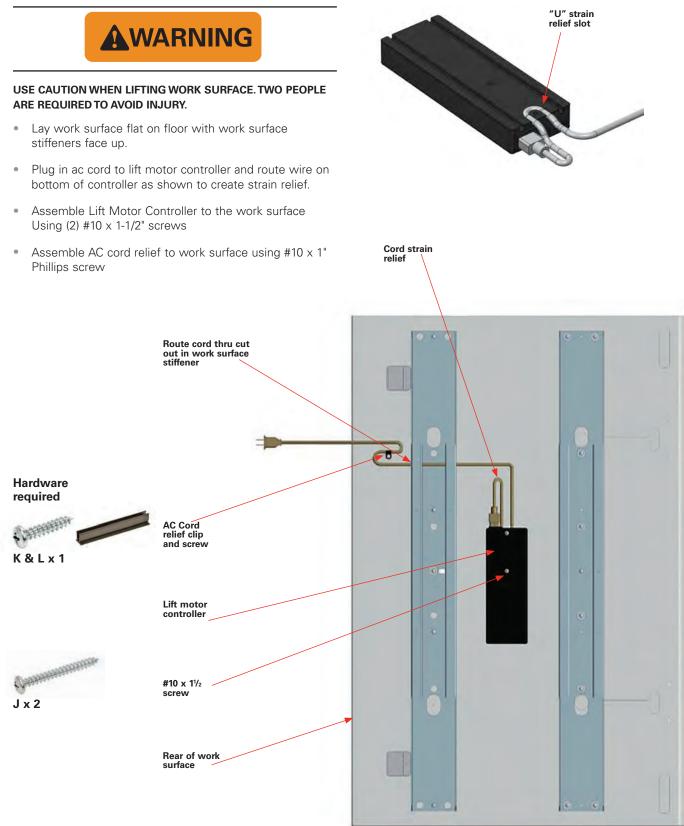


### Sit-to-Stand Techbench Installation Manual

### SECTION II - Preparing to assemble the bench

**Assembly hardware** (Reference letter noted in instructions) **Reference Description** Reference Letter Letter 1/4" x 1/2" hex head self-Α L Wire clip (qty. 3) threading screw Eaton part # 105970 Eaton part # 54538 В M6 x 14mm Allen Μ #1/4-20 x 3/4 hex head head screws machine screw Eaton part # 105948 Eaton part # 89590 С M6 x 6mm Shoulder screw Ν Cable retainer Eaton part # 107239 Eaton part # 90896 D 6mm id nylon washer 0 Channel nut Eaton part # 107238 Eaton part # 078101140333 Ε 6mm id steel washer Ρ #10-32 x 1/2" Phillip's pan Eaton part # AN960C-416 head self-tap screw Eaton part # 66714 <sup>3</sup>/<sub>8</sub> x 1<sup>1</sup>/<sub>4</sub> Hex head F M8 x 12mm Phillip's Q pan head screw self-tap screw Eaton part # 97409 Eaton part # 107557 G 8mm id Lock washer R 1/4 -20 carriage bolt Eaton part # 18950 Eaton part # 88114 н #8 x 1/2" Phillip's flat S 1/4" -20 kepnut head screw) Eaton part # 87466 Eaton part # 82215 I Wire retaining clip т 10-32 x 5/8" lg pan head Eaton part # 102985 self-taping screw Eaton part # 82287 ANAMANANA J #10 x 11/2" Phillip's pan head screw) Eaton part # 85320 #10 x 1" Phillip's pan Κ head screw Eaton part # 62071

### A. Wiring the bench - AC cord



### B. Wiring the bench - control pad

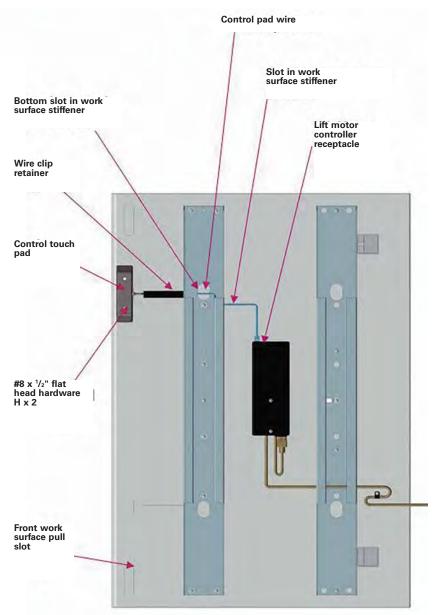
- Route control pad wire in slot in work surface. Then out thru bottom slot of work surface stiffener and to side slot in the stiffener.
- Plug RJ45 connector into lift motor controller.
- Assemble control pad to work surface using #8 x 1/2" (2).
- Push wire clip hardware L over control pad wire in work surface slot.



H x 2



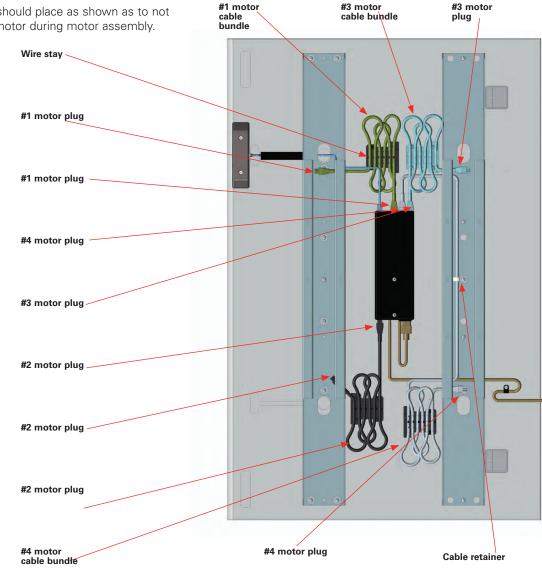




### C. Wiring the bench – motor cables

- Route motor cables #1, #2, #3 & #4 as shown. Connect • each cable to Lift motor controller as shown, an auditable click will be heard when the connection is made.
- Cables in work surface stiffener are to be routed as shown using cable retainer hardware N. Cable retainer uses existing work surface screw.
- . Excess cable for each routing should be bundled on cable stays as shown.
- Motor end of cable should place as shown as to not • interfere with each motor during motor assembly.



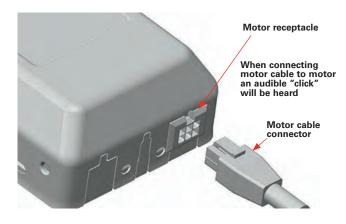


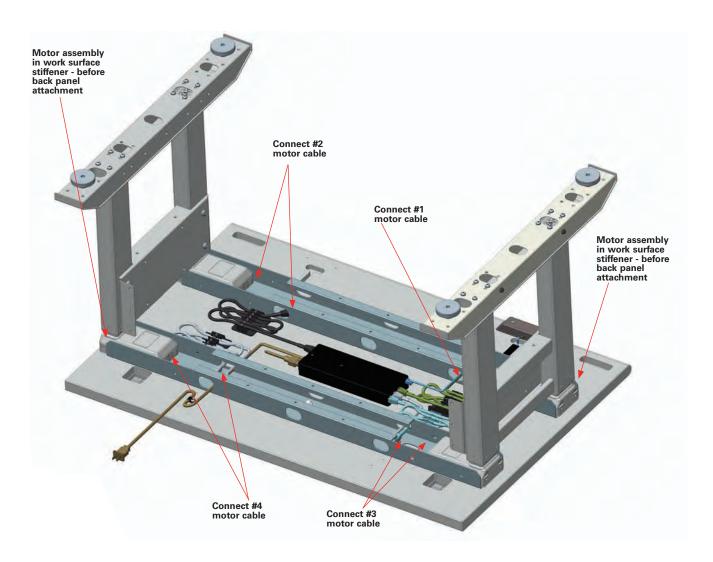
### D. Wiring the leg assembly

- Position Both left and right leg assemblies in work surface stiffeners-position lift motors about 1" from there mounting position as shown.
- Connect each lift motor cables to the respective lift motor. A click is audible when the connection is made.
- Remove cable from wire stay as required.



MAKE CERTAIN THAT THE AC CORD TO THE LIFT MOTOR CONTROLLER IS UNPLUGGED BEFORE CONNECTING LIFT MOTOR CABLES TO MOTORS





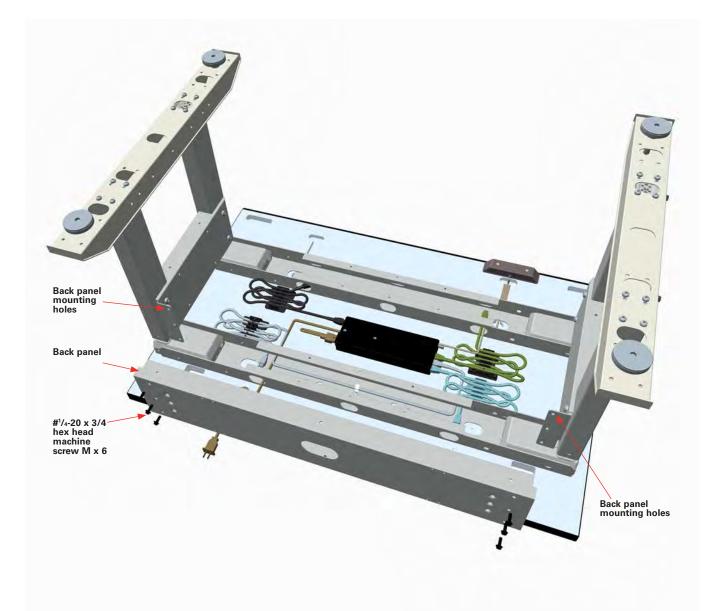
### E. Leg assembly and back panel

- On one end of back panel, align back panel holes with back panel mounting holes in leg assembly. Hand thread (1)1/4-20 x 3/4" Ig hex head screw hardware M.
- Slide opposite leg assembly towards back panel and align holes in panel with mounting holes in leg assembly. Hand thread (3) ¼-20 x ¾" lg. hex head screws.
- Hand thread remaining (2) ¼-20 hex head screws in back panel.

Do not tighten



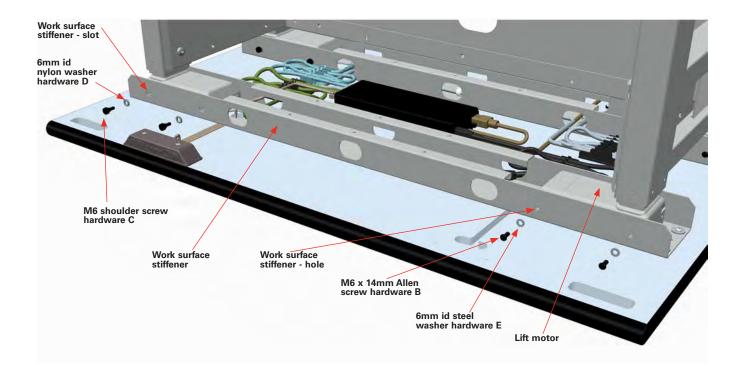




### F. Leg assembly

- With 6mm id steel washer, hardware E and M6 x 14mm Allen head screw, hardware B, thread (8x) thru work surface stiffener (holes -not slots) into motor mounting holes. HAND TIGHTEN ONLY
- With 6mm id nylon washer, hardware D and M6 x 6mm shoulder screw, hardware C, thread (8x) thru work surface stiffener (slots-not holes) into motor mounting holes. HAND TIGHTEN ONLY





### G. Initialize the lift motor system



UNPLUG BEFORE ENERGIZING OR OPERATING THE LIFT SYSTEM

- MAKE SURE THAT THE PRECEDING ASSEMBLY STEPS HAVE BEEN FOLLOWED AND ARE COMPLETED.
- VERIFY THE CORRECT POSITION OF ALL LIFT MOTOR CONNECTORS. VERIFY THAT ALL LIFT MOTOR CABLES ARE PROPERLY SEATED IN THEIR RECEPTACLES.
- MAKE SURE THAT THE VOLTAGE OF THE CONTROL BOX IS CORRECT BEFORE THE SYSTEM IS CONNECTED TO THE MAINS.

The To initialize the Lift motor system:

- 1. Temporarily plug the power cord into a nearby 120volt AC outlet.
- 2. The Lift motor system is initialized by pressing and holding the down button for a minimum of 20 seconds. The motors will automatically lower to their bottom most position, then run upwards approx. 3mm, and then down again to their lowest position. Only release the button when the movement has completed.
- 3. If the button is released before sequence is completed, then the initialization is interrupted and the must be started from the beginning.
- 4. It is sometimes necessary to press the down button twice to start in initialization. This is because the system can be in different modes when the initialization starts.
- 5. After initialization, press the up button to lift the work surface (in this case the frame).

## WARNING

- IF THE CONTROL BOX MAKES UNUSUAL NOISE OR ODORS, IMMEDIATELY UNPLUG THE UNIT FROM THE AC RECEPTACLE.
- INSPECT ALL CABLES TO ENSURE THAT THEY ARE NOT DAMAGED, RECORD ALL ERROR CODES SHOWN ON CONTROL PAD.
- DO NOT PLUG THE UNIT IN AGAIN. CONTACT TECHNICAL ASSISTANCE FOR HELP USING CONTACT INFORMATION IN SECTION 1 OF THE INSTALLATION MANUAL.

### H. Final assembly

- 1. With 4mm Allen wrench (supplied), tighten all lift motor screws (16X).
- 2. The bench now can be up righted.

# **WARNING**

USE CAUTION WHEN LIFTING WORK SURFACE. TWO PEOPLE ARE REQUIRED TO AVOID INJURY.

### A. Adjusting the levelers

• Level the bench. Using bubble level, adjust the four levelers as required to achieve both front to back and side to side level. Adjust using 34" box wrench on check nut.

### B. Operating the height adjustable worksurface

Your command bench is equipped with a DP1CS control pad.

☆ Parallel up
↔ Parallel down
1 Memory 1
2 Memory 2
3 Memory 3
S Store memory

### **Normal operation:**

To run the desk up or down press the UP or DOWN arrow button (Aor V), and keep it pressed until the desk reaches the desired height. The display will count up or down while running, and after stopping it will continually show the current height of the desk.

(1) 1238 (BEE

As a safety precaution, your Sit-to-stand techbench is preprogrammed to "single reference" mode. In "single reference" mode, the controller requires the presence of four healthy lift motors. In the event of a lift motor fault condition, the controller will disable the signal to the remaining motors, preventing the movement of the worksurface.



The bench's lift motors have sensors that will detect an obstruction when moving. If the work-surface is jarred during operation or an obstruction is sensed, the worksurface will stop movement and automatically begin to move in the opposite direction.

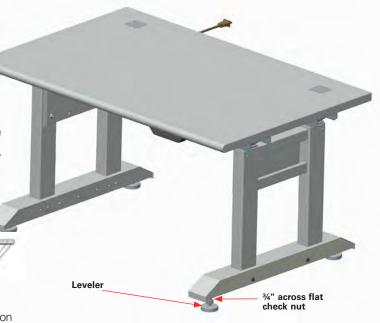
### Store a memory position:

The 4 small buttons are used for storing memory.

- Press the "S" button; the display will flash "S" for 2 seconds
- Within these two seconds press one of the small buttons with numbers "1", "2" or "3" and the position will be stored at this button.
- The panel will acknowledge the setting by showing "1", "2" or "3" in the display, depending on the chosen position

### **Memory Drive**

Press and hold one of the memory buttons and the system will start driving to the pre-programmed memory position. Keep the button pushed until the position is reached.



### **Display Function**

Shows the actual height either in inches or cm. The display also shows error codes.

### Adjust the display to show the correct height:

It may be necessary to adjust the height display after the initial set up of the bench. Simultaneously press the "UP" and "DOWN" arrow buttons ( $\Lambda$  or V) and keep them pressed for 5 seconds. This allows the initial height to be re-set. Until the initial height is re-set, the display will show three minuses (- -). Thereafter the display will revert to showing the height. The height can then be adjusted by pressing either  $\Lambda$  or V until the correct height has been set. The system will return to normal operation (and give a short blink) after 5 seconds of inactivity on the buttons. The feature can be disabled via configuration after which pressing the  $\Lambda$  and V buttons at the same time will be considered an illegal keypress.

### Switch between cm and inches:

Your DP1CS control pad is pre-configured to display in inches. Switching between cm and inch can only be done via the DPF configurator.

### Adjusting the light intensity of the LED display

Possible light settings are off, 6%, 12%, 19%, 25%, 37%, 50%, 75% and 100%.

The adjustment can only be done via the DPF configurator.

### Adjusting the light timeout

Possible light timeouts are: 0-15 sec and off.

The adjustment can only be done via the DPF configurator.

### A. Full shelf installation

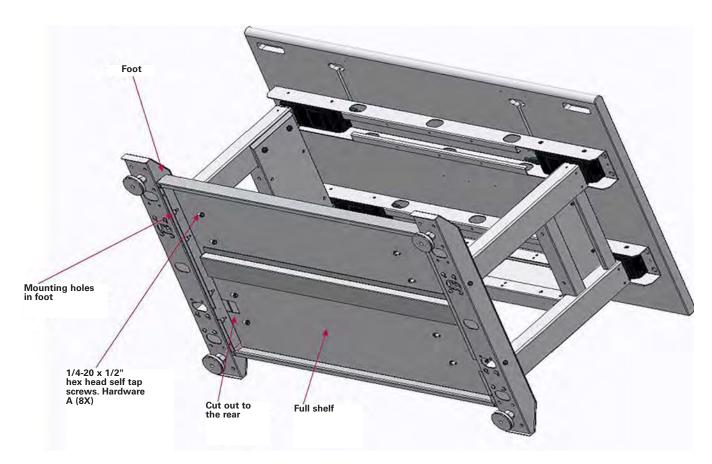
 Lay bench on side. Align foot mounting holes with full shelf holes. Assemble full shelf using (8) ¼-20 x<sup>1</sup>/<sub>2</sub>" lg hex head shelf taping screws.



USE CAUTION WHEN LIFTING WORK SURFACE. TWO PEOPLE ARE REQUIRED TO AVOID INJURY.

Hardware required





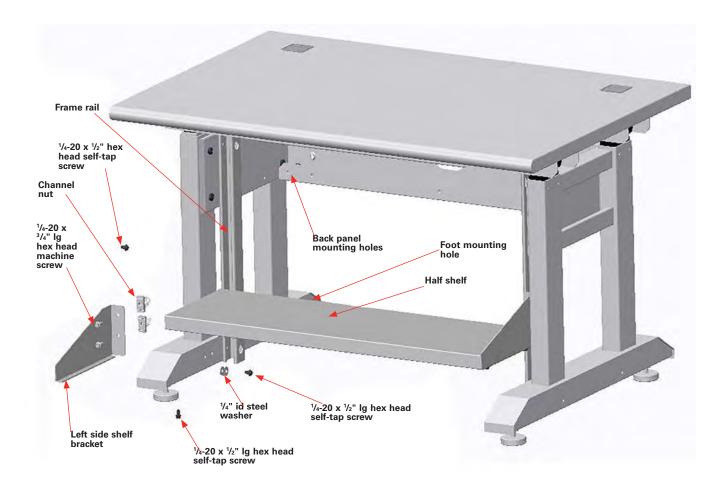
### SECTION V - Corner and linear accessories

### **B.** Half shelf installation

- Using (4) ¼-20 x ½" Ig hex head self-tap screws, assemble left and right shelf bracket to half shelf. Screws are to be assembled thru holes in bottom of half shelf into left and right-side brackets.
- Assemble left and right-side brackets to frame rails. Hand thread ¼-20 x ¾" lg (4) screws thru holes in side brackets into two channel nuts on each bracket. Orient channel nuts as shown. Slide channel nuts thru frame rail and rotate each channel nut 90 degrees. With 3/8" socket driver tighten each screw.
- Position assembly with frame rail against back panel and aligning holes in frame rail and back panel mounting holes. Assemble the half shelf frame rails using (4)  $\frac{1}{4}-20 \times \frac{1}{2}$ " lg hex head shelf tap-screws.

- (When full shelf is not used) Using (2) #1/4" washers & 1/4-20 x ½" hex head self-tap screws, assemble each frame rail to each adjacent foot.
- If height adjustment of the shelf is needed, loosen (4) ¼-20 x ¾" screws. Slide shelf as required and tighten each screw.





### SECTION V - Corner and linear accessories

### C. Caster and foot rest installation

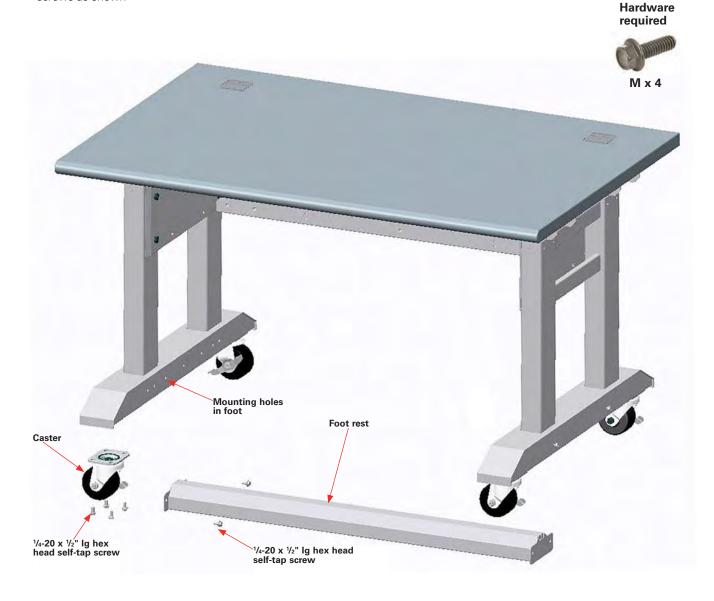
- The casters replace the installed Levelers. Tip the bench on its back, exposing the (4) levelers.
- Remove the leveler and check nut on each foot.
- To assemble caster, align (4) mounting holes in bottom of foot with slots in caster.
- Assemble caster to foot using (4) ¼-20 x ½" Ig hex head selftaping screws.
- Repeat for the reminder casters.
- To install foot rest use (4) ¼-20x½" Ig hex head self-tap screws as shown



USE CAUTION WHEN LIFTING WORK SURFACE. TWO PEOPLE ARE REQUIRED TO AVOID INJURY.

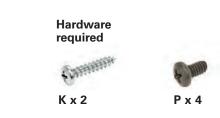
TO AVOID INJURY, IT IS REQUIRED THAT A FOOT REST OR FULL SHELF OPTION MUST BE INSTALLED.

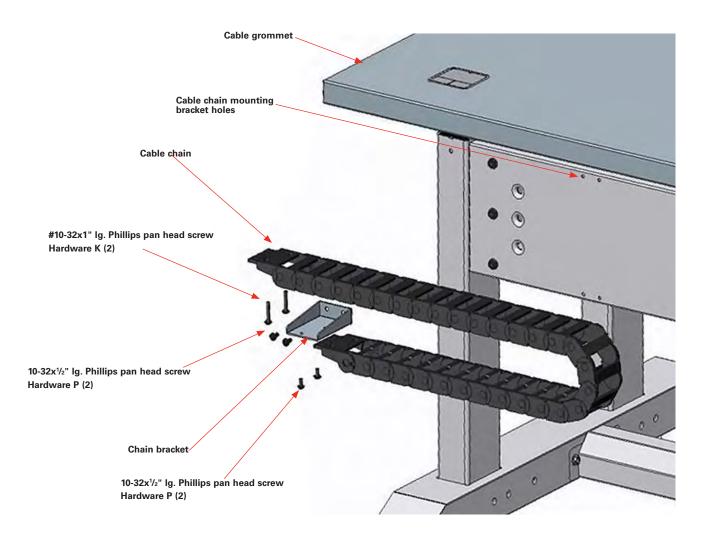
ON EXISTING BENCHES WHEN ADDING CASTERS IT IS REQUIRED THAT THE BENCH BE PLACED ON ITS BACK BEFORE CASTER INSTALLATION.



### D. Cable chain installation

- The cable chain can be mounted from either left or right side of the back of the work surface near the cable grommets.
- Determine which side that the cable chain will be assembled.
- Assemble chain bracket with (2) 10-32x<sup>1</sup>/<sub>2</sub>" lg. Philip's pan head screws to back panel.
- Assemble cable chain to work surface. Thread (2) #10x/1" lg Philip's pan screws thru chain and into holes in work surface near cable grommet.
- Assemble opposite end of chain to bottom side chain bracket using (2) #10-32x<sup>1</sup>/2" lg. self-tap screws.





### E. Flextray installation

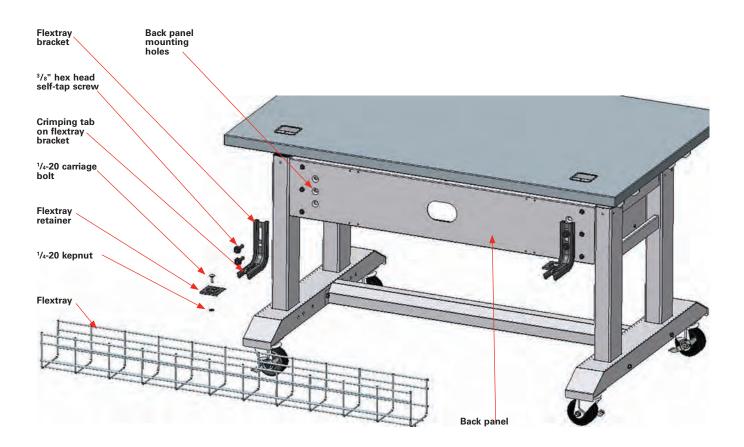
- The flextray lengths vary along with the number of flextray brackets.
- To assemble the flextray, mount the flextray brackets to the back panel first.
- Assemble the flextray bracket to back panel with (2) <sup>3</sup>/<sub>8</sub> x 1-<sup>1</sup>/<sub>4</sub>" Ig hex head self-tap screws. The number of brackets that are used vary on the length of the bench
- Place flextray on flextray brackets. Center flextray along length of work surface.
- Slide flextray under crimping tabs of flextray bracket & crimp tabs around flex try.
- Place flextray retainer to top of flextray and align with square hole in flextray bracket.
- Assemble flextray retainer using (1) ¼-20 carriage bolt and (1) ¼-20 kepnut.
- Each flextray bracket requires one flextray retainer assembly.







S x 1 per assy.

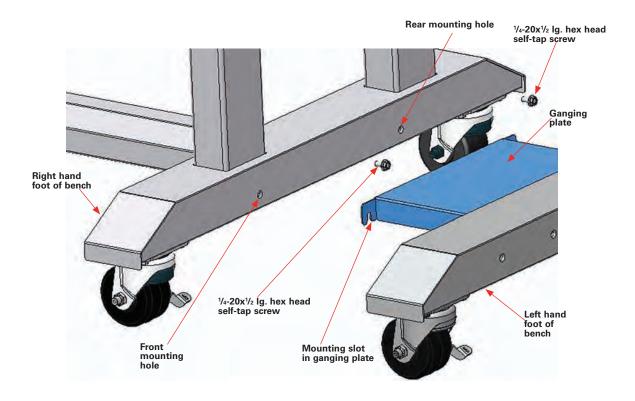


### F. Ganging plate

- Pre-assemble (2) ¼-20 x ½" lg. hex head self-tap screws into the left foot of one bench and (2) ¼-20 x ½" lg. hex head selftap screws into the right foot of the adjacent bench. Thread each screw only half way.
- Move and align both benches about 8"
- Assemble ganging plate the benches by sliding over pre-assemble screws and then down over ganging plate mounting slots in both benches.
- Tighten (4) ¼-20 x ½" lg. hex head self-tap screws.

## WARNING

USE CAUTION WHEN MOVING WORK BENCHES. TWO PEOPLE ARE REQUIRED TO AVOID INJURY.



### SECTION VI -User maintenance Instructions

# **WARNING**

THIS BENCH DOES NOT HAVE ANY USER SERVICEABLE PARTS. ALL SERVICING EXCEPT CLEANING AND PERIODIC VISUAL INSPECTION SHALL BE PERFORMED BY AN EATON AUTHORIZED SERVICE REPRESENTATIVE.

THIS BENCH'S ELECTRICAL LIFT SYSTEM HAS DOUBLE-INSULATED COMPONENTS. IN A DOUBLE-INSULATED PRODUCT, TWO SYSTEMS OF INSULATING ARE PROVIDED INSTEAD OF GROUNDING. NO GROUNDING MEANS ARE PROVIDED ON A DOUBLE-INSULATED PRODUCT. SERVICING A DOUBLE-INSULATED PRODUCT REQUIRES EXTREME CARE AND KNOWLEDGE OF THE SYSTEM AND IS TO BE DONE ONLY BY QUALIFIED SERVICE PERSONNEL. REPLACEMENT PARTS FOR A DOUBLE-INSULATED PRODUCT MUST BE IDENTICAL TO THE PARTS THEY REPLACE. A DOUBLE-INSULATED PRODUCT IS MARKED WITH THE WORDS "DOUBLE INSULATION" OR "DOUBLE INSULATED". THE SYMBOL (SQUARE WITHIN A SQUARE) SHOWN HERE; IS ALSO ABLE TO BE MARKED ON THE PRODUCT

### **Care and cleaning**

If during operation, the product makes unusual noise or odors, immediately unplug the cabinet from the receptacle(s). Contact technical assistance for help using the contact information in section 1 of this installation manual.

### **Every six months**

Visually inspect the product looking for loose fasteners and loose or damaged parts. Inspect all wires and cables looking for loose connections and pinched or frayed wires.

### Laminated worksurface care and cleaning

Avoid placing hot items and heat-producing appliances on the worksurface. When set directly upon the worksurface, hot objects can damage the laminated surface. To clean the surface, use a damp cloth or sponge and a mild soap or detergent. Difficult stains such as coffee or tea can be removed using a mild household/industrial cleaner and a soft bristled brush, repeating as necessary. If a stain persists, use a paste of baking soda and water and apply with a soft bristled brush. Light scrubbing for 10 to 20 strokes should remove most stains. Excessive scrubbing or exerting too much force could damage the decorative surface.

### **Recommended cleaners for work surfaces**

Windex<sup>®</sup> Glass Plus<sup>®</sup> Lestoil<sup>®</sup> Grease Relief<sup>®</sup> Dawn<sup>®</sup> Fantastik<sup>®</sup> Favor<sup>®</sup> Pledge<sup>®</sup> Mr. Clean<sup>®</sup> TOP JOB<sup>®</sup> Formula 409<sup>®</sup> Clorox<sup>®</sup> Isopropyl Alcohol (Isopropanol), or similar standard industrial cleaners.



#### PROLONGED EXPOSURE TO BLEACH OR CLEANERS CONTAINING BLEACH WILL CAUSE DISCOLORATION.

### **Painted surface cleaning**

Wash your painted surfaces at least once every six months.

- 1. Combine 1 gallon of water with one cup of a neutral detergent in a bucket.
- 2. Wipe the painted surfaces with a clean rag dampened with the cleaning solution. Use gentle repetitive pressure to remove built up grime. Avoid excessive scrubbing. Do not use abrasive products or scrubbing pads.
- 3. Rinse the painted surfaces with an unused clean rag, dampened with clean, clear water.
- 4. Finally, wipe the surfaces with a dry clean rag to prevent streaking and spotting.



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